



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

MINUTES

An Ordinary Parish Council Meeting of the members of Lambourne Parish Council was held on Wednesday 12th June 2024 at 7.45pm in the Abridge Village Hall.

In attendance: Cllr D Hardy, Cllr B Knowles, Cllr P Nash, Cllr H Moore, Cllr M Drewe, Cllr G Hill and Cllr C Karbaron

Also in attendance: Mrs D Moggridge (Locum Clerk)

24.019 APOLOGIES FOR ABSENCE

Laraine Shreeve

24.020 DECLARATIONS OF INTEREST

None

24.021 PUBLIC CONSULTATION

1 Member of Public and PC Andy Cook

PC Andy Cook reported that there had only been 1 motoring offence last month in London Road. PC Cook left after his update.

24.022 MINUTES OF THE LAST MEETING

The minutes of the 15th May 2024 meeting were AGREED as a true record.

24.023 CLERKS REPORT

The Clerk's report was noted

24.024 PLANNING

EPF/1004/24	https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000Ayfd Oakfield House, Chalet Kennels, New Farm Drive, Lambourne, Romford, RM4 1BU	The COUNCIL has NO OBJECTION to this application
EPF/1064/24	https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000Bj0D Lambourne County Primary School, 36 Hoe Lane, Lambourne, Romford, RM4 1AU	The COUNCIL has NO OBJECTION to this application so long as the Arborist has none
EPF/0349/24	https://eppingforestdc.my.site.com/pr/s/planning-application/a0hTv0000002f3t/epf034924?tabset-dc51c=2 13, River Cottage, Ongar Road, Lambourne, Romford, RM4 1UB Two storey rear extension and single storey alterations to side elevation	The COUNCIL has NO OBJECTION to this application



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EPF/0350/24	https://eppingforestdc.my.site.com/pr/s/planning-application/a0hTv000002fOr/epf035024 13, River Cottage, Ongar Road, Lambourne, Romford, RM4 1UB Grade II listed building application for a two-storey rear extension and single storey alterations to side elevation	The COUNCIL has NO OBJECTION to this application
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24.025 REPORT FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Craig McCann sent his apologies and asked the Chairman to let the council know that he is booked onto Speedwatch training. He also advised that he was continuing to work with residents and council officers with regards to Bliss Heights (140 London Road).

There was no report from our County Councillor

24.026 HIGHWAYS REPORT

There was a discussion about the state of the roads and pavements around the parish. The Chair mentioned arranging another Parish Highways Inspection – this will be added to next month's agenda.

24.027 NEW PARISH COUNCILLORS

There is still 1 place free on the council, it was decided the clerk will advertise this on the noticeboards around the parish.

24.028 THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)

Each statement was read out and agreed by the Council and then signed by the Chairman and Clerk

24.029 THE ACCOUNTING STANDARDS

These were considered and approved by the Council and then signed by the Chairman.

24.030 INTERNAL AUDIT

The council noted that this has been completed

24.031 REVIEW OF ASSET REGISTER

There was a short discussion and then the council agreed this was correct.

24.032 RISK ASSESSMENT

This will be looked at again at next month's meeting

24.033 ESSEX HIGHWAYS SALT BAG SCHEME

There was a discussion, and it was agreed that the clerk would apply for this scheme and give an update next month

24.034 PLAYGROUND UPDATE

The clerk will contact the inspection company for an update. There was a discussion about regular checks, a check list will be sourced and talked about next month



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24.035 LONDON ROAD

Cllr G Hill has been in touch with other local councils and has a contact on the Road Safety Team. He will get in touch and see if the council can have some support with traffic calming measures. He will report back next month

24.036 NOTICEBOARD – LONDIS

Londis have agreed to allow the council to place a new noticeboard on the side of their shop. The clerk will look at new noticeboards and report back to the council with costs. It was also decided that the existing noticeboards need to be cleaned.

24.037 BANK ACCOUNT

There have been some problems setting up online banking so last months online payments have been cancelled and added to this month's RFO report

24.038 REPORT OF RESPONSIBLE FINANCIAL OFFICER

Councillors authorised the payment of the following items listed on the RFO Report

Online	Abridge Garden Centre - CANCELLED	650.00	CANCELLED
Online	A&J Lighting Solutions - CANCELLED	49.20	CANCELLED
Online	Pinnacles Housing Ltd - CANCELLED	240.00	CANCELLED
Online	Worknest Ltd - CANCELLED	7,487.40	CANCELLED
Online	Diane Moggridge - CANCELLED	90.32	CANCELLED
101210	Abridge Garden Centre	650.00	
101211	A&J Lighting Solutions	49.20	
101212	Pinnacle Housing Ltd	240.00	
101213	Worknest Ltd	7,487.40	
101214	Diane Moggridge (Mouse and McAfee antivirus for laptop)	90.32	
101215	Mrs A Jones (Locum Clerk work March/April 2024)	120.00	
101216	Michelle Laws (Flowers for planters on London Road)	66.00	
101217	A&J Lighting Solutions	49.20	
101218	EALC	240.00	
101219	Pinnacle Housing Ltd	240.00	
101220	Zurich Municipal	834.69	
101221	TBS Hygiene Ltd	193.98	
101222	N Power 3 May	62.34	
101223	N Power 5 June	58.59	
101224	Hazel Moore (Food for D-Day celebrations)	29.80	
S/order	Tesco	8.09	
101225	TBS Hygiene Ltd	153.72	
101226	F Barnes Solicitors	420.00	

Total Expenditure 15th May to 12th June 2024

10,993.33



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24.039 RURAL SERVICES NETWORK

There was a discussion about the council paying a subscription to this service, it was decided this wasn't necessary

24.040 INFORMATION EXCHANGE

Cllr Knowles talked about the possibility of the Abridge Village Hall trustees working with the Lambourne End Parish Rooms

Cllr Hill talked about the training courses he attended and suggested looking at a new website and email host

Cllr Moore mentioned that road signs in New Road needed to be replaced

Cllr Hardy asked Cllr Drewe about the problems with the grass cutting at the village hall

24.041 DATE OF NEXT MEETING

The next meeting of the Parish Council – Wednesday 10th July 2024

24.042 CLOSE OF MEETING

Meeting closed at 9.42pm

Signed

Date